

SHARED AWARENESS AND DECONFLICTION IN THE MEDITERRANEAN

(SHADE MED)

TERMS OF REFERENCE

1. Shared Awareness and De-confliction in the Mediterranean (SHADE MED) is a forum where representatives from nations and organizations interested in or impacted by the migratory phenomenon in the Mediterranean basin can meet to de-conflict and coordinate their Maritime Security Operations (MSO) by sharing situational awareness, assessment of the evolution of trends and best practices.
2. SHADE MED's primary aim is to provide a mechanism aimed at de-conflicting and where possible coordinating military and civilian resources, military & civilian operations and industry practices to achieve the maximum efficiency and effectiveness in managing MSO related to the migratory phenomenon in the Mediterranean.

AUTHORITY

3. SHADE MED has no legal authority and the participation is entirely voluntary. Therefore, SHADE MED does not take legally binding decisions but seeks instead to develop a common understanding on both the evolution of the phenomenon and on how the activities should be effectively de-conflicted and coordinated.

PARTICIPATION

4. Participation in SHADE MED is initiated by sending a Calling Message by the voluntary Lead Chair organization approximately 6 weeks ahead of the conference to those who have an interest in participating. The Lead Chair will be chosen amongst the organizations that participated in the previous edition of the SHADE MED forum on a voluntary basis. All participants will be listed in the final report of the conference and invited to the subsequent event. Any government official, law enforcement officer, military delegate or organization official may attend.
5. Any Nation, regional or national commercial shipping organizations, maritime industry representatives or actors with an interest in managing the migration phenomenon should be duly invited to take part and may request to observe in SHADE MED meetings. The Lead Chair will issue the letters of invitation.

MEETING COORDINATION

6. SHADE MED meetings will occur as determined by the voluntary Chairs. At each SHADE MED meeting the date of the next meeting and the Chairman will be tentatively agreed and a temporary date will be set for the subsequent meeting. SHADE MED meetings shall continue for as long as nations and organizations consider them necessary.
7. SHADE MED meetings will normally take place at a site selected by the Lead Chair organization. The host Lead Chair organization will undertake logistic coordination for SHADE MED meetings and transportation, lunch, guests' refreshments.
8. SHADE MED meetings are non-profit events and all hosting costs are care of the organization that is hosting the event. Individuals are to travel and arrange for the accommodation to/from SHADE MED at their own cost. In order to allow for the largest possible participation, some Host Nations or organizations may be able to provide exceptions for Non-EU member nations in accordance with funds availability.
9. The Lead Chair is responsible for:
 - 9.1 Arranging for facilities to conduct SHADE MED meetings and SHADE MED Working Groups;
 - 9.2 Coordinating the production of documents related to the event:
 - Calling Message;
 - Letters of invitation;
 - Message with instruction details of the event,
 - Conference feedback and proposals;
 - 9.3 Monitoring the status of SHADE MED Action items;
 - 9.4 Developing the agenda of the SHADE MED meeting;
 - 9.5 Determining any need for special invitations to be issued to non-member nations, organizations, or individuals;
 - 9.6 Issuing special letters of invitation as necessary;
 - 9.8 Coordinating the production of minutes for the SHADE MED meeting.
10. The final agenda for each meeting will be promulgated two weeks prior to the meeting. A represented nation or organization may request, referring to the Lead Chair well in advance, to make a presentation, raise an issue or table an action item at SHADE MED. The Lead Chair will determine if the request will become an agenda item for SHADE MED or refer it to a dedicated SHADE MED Working Group. While not prescriptive the SHADE MED Agenda will generally include:
 - 10.1 Report on Military and Civilian organizations involved in the migration phenomenon and an update on current Maritime Security Operations in the Mediterranean;

- 10.2 Reports from SHADE MED Working Groups, if any;
- 10.3 Proposed coordination and de-confliction measures;
- 10.4 New issues concerning the migration issue and related activities;
- 10.5 Member nations' and organizations' presentations and concerns on migration matters.
- 10.6 Shipping Industry Inputs on Maritime Security Issues, Awareness, Threats and Impact on Business;
- 10.7 Follow up on previous Work;
- 10.8 New MARITIME SECURITY Issues.

WORKING GROUPS

- 11. Working Groups may be formed or disbanded in consultation with the SHADE MED membership. SHADE MED Working Groups could be arranged by the will of all involved actors to better analyse and discuss any issue considered peculiar or in need of specific attention. The subject of the working group has to be agreed among the participants and consequently the attendees has to be defined in accordance with the subject matter of the discussion.
- 12. Each Working Group has to be led by a Chair, supported by their respective organizations, that is responsible for coordinating the Working Groups and the production of agenda and minutes of the Working Groups. Major military and civilian organizations dealing with the migration phenomenon within the Mediterranean basin are strongly encouraged to define and to take the lead of SHADE MED WGs. Working Groups constitute the driving factor behind the success of SHADE MED therefore it is an absolute priority to establish the SHADE MED WGs as soon as possible.

VALIDITY

- 13. These Terms of References are to be reviewed on an ongoing basis by the Lead Chair and endorsed annually by the SHADE MED membership at the last SHADE MED meeting in a calendar year. Any SHADE MED member nation or organization may propose changes to these Terms of Reference. Amendments to the Terms of Reference shall be approved after consultation with the SHADE MED membership.

Annex:

- A. 1° SHADE MED Attending Nations/Represented organizations (to be updated every SHADE MED event).
- B. SHADE MED Working Groups.

SHADE MED involved Nations/Represented organizations

Organization

- Amnesty International
- ATALANTA OHQ
- Baltic and International Maritime Council (BIMCO)
- BOCCONI University (MI)
- Comando in Capo della Squadra Navale (CINCNAV)
- Commandant en Chef pour la Méditerranée (FR HQ) (CECMED)
- CONFITARMA
- Crisis Management Planning Directorate (CMPD)
- Direzione nazionale antimafia (DNA)
- EEAS
- ENI
- EUBAM
- EUROJUST
- European Asylum Support Office (EASO)
- European Commission's Humanitarian Aid and Civil Protection Department (ECHO)
- European shipowners Association
- EUROPOL
- FEDERMARE
- Frontex
- Greece Maritime Rescue Coordination Center (GMRCC)
- Greek Coast guard
- Handicap International (HI)
- International Chamber of Shipping (ICS)
- International Committee of the Red Cross (ICRC)
- International Maritime Organization (IMO)
- International Organization for Migration (IOM)
- INTERPOL
- INTERTANKO
- ITA Coastguard
- ITA Guardia di Finanza
- ITA JOHQ

- ITA Ministero dell'Interno
- ITA Ministero Infrastrutture e Trasporti
- ITA Ministero Politiche Agricole, Alimentari e Forestali
- ITA Ministrero Affari Esteri
- ITA Navy
- Italian Maritime Rescue Coordination Center (IMRCC)
- JFC Naples (Allied Joint Force Command Naples)
- Maersk
- Malta Maritime Rescue Coordination Center (MMRCC)
- MARCOM (CTF440, Operation ACTIVE ENDEAVOUR, NATO)
- MARE SICURO
- Médecins Sans Frontières (MSF)
- Migrants Offshore Aid Station (MOAS)
- National Crime Agency (NCA)
- Office of the High Commissioner for Human Rights (OHCHR)
- Offshore Aid Station
- OHQ EUNAVFOR Atalanta
- OHQ EUNAVFOR MED SOPHIA
- Oil Companies International Marine Forum (OCIMF)
- Organization for Security and Co-operation in Europe (OSCE)
- Save the Children
- Sea Watch
- SHAPE
- Sos Mediterranee
- Turkish Coast Guard
- UN office for Coordination of Human Affairs (UNOCHA)
- United Nations Children's Fund (UNICEF)
- United Nations High Commissioner For Refugees (UNHCR)
- United Nations Office on Drugs and Crime (UNODC)
- United Nations Support Mission in Libya (UNSMIL)
- US AFRICOM
- US EUCOM
- US SIXTH FLEET
- World Food Program (WFP)
- World Health Organization (WHO)

National representations

- African Union
- Algeria
- Belgium
- Cyprus
- Czech Republic
- Denmark
- Egypt
- Estonia
- Finland
- France
- Germany
- Greece
- Ireland
- Italy
- Latvia
- League of Arab States
- Luxembourg
- Malta
- Morocco
- Poland
- Slovenia
- Spain
- Sweden
- Tunisia
- Turkey
- United Kingdom
- United States of America

dated 25th March 2016

SHADE MED Working Groups

- OPERATIONAL WG: to provide arrangements to share operational and tactical information in real time between the various operations.
- COMMUNICATIONS AND INFORMATION SYSTEMS WG: to develop a MERCURY-like network.
- LEGAD WG: to propose best practices in countering smuggling and trafficking at sea and an innovative interpretation of smuggling and trafficking crimes (e.g. trafficking of human beings as a modern slavery).
- SHIPPING WG: to mitigate the impact of the migration phenomena on shipping activities and shipping Companies.
- MIGRATION: to generate common and shared management of the data related to the migration phenomena.
- SEARCH AND RESCUE (SAR) WG: to propose possible new Place of Safety.
- SMUGGLERS' BUSINESS MODEL WG: to consolidate smugglers' Business Model TTPs.
- EFFECTS ON COUNTERING SMUGGLERS' BUSINESS MODEL WG: to share and consolidate TTPs on countering the smugglers' activity.